



## WEST CENTRAL AREA COMMITTEE



### AGENDA

**To: City Councillors:** Kightley (Chair), Tucker (Vice-Chair), Reiner, Bick, Cantrill, Reid, Rosenstiel and Smith

**County Councillors:** Cearns and Nethsingha

**City and County Councillor:** Hipkin

*Dispatched: Monday, 14 April 2014*

**Date:** Thursday, 24 April 2014

**Time:** 7.00 pm

**Venue:** Meeting Room - Castle Street Methodist Church - CB3 0AH

**Contact:** Claire Tunncliffe **Direct Dial:** 01223 457013

The West Area Committee agenda is usually in the following order:

- Planning Applications
- Open Forum for public contributions
- Delegated decisions and issues that are of public concern, including further public contributions

This means that main agenda items will not normally be considered until at least 7.30pm

### Exhibition Item

Please note that West / Central Area Committee will not be discussing the Cambridge Sports Development Strategy as an agenda item. It will be a consultation item only.

### CAMBRIDGE SPORTS DEVELOPMENT STRATEGY AND RECREATION TEAM UPDATE

The City Council Sports Development Team have recently completed a period of consultation relating to the implementation of a new Sports and Physical Activity

Strategy, which outlines the key priorities for the department over the next 3 years. Team representatives will be available to provide some brief information on these priorities and will give the opportunity for Area Committee Members and the public to have their say on how the team plan to implement these priorities within their areas.

The Recreation Management Team will also be represented and on hand to discuss matters relating to leisure building developments in each area.

**1 APOLOGIES**

**2 DECLARATIONS OF INTEREST (PLANNING)**

**Planning Items**

2a Planning Report - 14 Victoria Street 14/0342/FUL *(Pages 17 - 42)*

**3 DECLARATIONS OF INTEREST ( MAIN AGENDA)**

**4 MINUTES *(Pages 43 - 54)***

To confirm the minutes of the meeting held on 6 March 2014

**5 MATTERS AND ACTIONS ARISING FROM THE MINUTES**

**6 OPEN FORUM**

Refer to the 'Information for the Public' section for rules on speaking

**7 STREET LIGHTING RENEWAL PROGRAMME**

To receive a presentation by Balfour Beatty & Cambridgeshire County Council on the street lighting renewal programme, followed by a question and answer session

**8 POLICING & SAFER NEIGHBOURHOODS *(Pages 55 - 66)***

**9 AREA COMMITTEE GRANTS *(Pages 67 - 74)***

**10 MEETING DATES**

The Committee is asked to approve the following meetings dates for the municipal year 2014/15:

Tuesday 24 June 2014  
Thursday 4 September 2014  
Wednesday 29 October 2014  
Wednesday 7 January 2015  
Thursday 5 March 2015  
Thursday 23 April 2015

# Meeting Information

## Open Forum

Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.

## Public Speaking on Planning Items

Area Committees consider planning applications and related matters. On very occasions some meetings may have parts, which will be closed to the public, but the reasons for excluding the press and public will be given.

Members of the public who want to speak about an application on the agenda for this meeting may do so, if they have submitted a written representation within the consultation period relating to the application and notified the Committee Manager that they wish to speak by **12.00 noon on the working day before** the meeting.

Public speakers will not be allowed to circulate any additional written information to their speaking notes or any other drawings or other visual material in support of their case that has not been verified by officers and that is not already on public file.

For further information on speaking at committee please contact Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

Further information is also available online at

<https://www.cambridge.gov.uk/speaking-at-committee-meetings>

The Chair will adopt the principles of the public speaking scheme regarding planning applications for general planning items and planning enforcement items.

Cambridge City Council would value your assistance in improving the public speaking process of committee meetings. If you have any feedback please contact

Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

## **Representations on Planning Applications**

**Public representations** on a planning application should be made in writing (by e-mail or letter, in both cases stating your full postal address), within the deadline set for comments on that application. You are therefore strongly urged to submit your representations within this deadline.

**Submission of late information** after the officer's report has been published is to be avoided. A written representation submitted to the Environment Department by a member of the public after publication of the officer's report will only be considered if it is from someone who has already made written representations in time for inclusion within the officer's report.

Any public representation received by the Department after 12 noon two working days before the relevant Committee meeting (e.g. by 12.00 noon on Monday before a Wednesday meeting; by 12.00 noon on Tuesday before a Thursday meeting) will not be considered.

The same deadline will also apply to the receipt by the Department of additional information submitted by an applicant or an agent in connection with the relevant item on the Committee agenda (including letters, e-mails, reports, drawings and all other visual material), unless specifically requested by planning officers to help decision-making.

## **Filming, recording and photography**

The Council is committed to being open and transparent in the way it conducts its decision-making. Recording is permitted at council meetings, which are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chair of the meeting will facilitate by ensuring that any such request not to be recorded is respected by those doing the recording.

Full details of the City Council's protocol on audio/visual recording and photography at meetings can be accessed via:

<http://democracy.cambridge.gov.uk/ecSDDisplay.aspx?NAME=SD1057&ID=1057&RPID=42096147&sch=doc&cat=1>

[3203&path=13020%2c13203](#)

**Fire Alarm**

In the event of the fire alarm sounding please follow the instructions of Cambridge City Council staff.

**Facilities for disabled people**

Level access is available at all Area Committee Venues.

A loop system is available on request.

Meeting papers are available in large print and other formats on request prior to the meeting.

For further assistance please contact Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

**Queries reports**

on If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

**General Information**

Information regarding committees, councilors and the democratic process is available at <http://democracy.cambridge.gov.uk/>

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## **APPENDIX 1 – DEVELOPMENT PLAN POLICY, PLANNING GUIDANCE AND MATERIAL CONSIDERATIONS**

### **1.0 Central Government Advice**

**1.1 National Planning Policy Framework (March 2012)** – sets out the Government’s economic, environmental and social planning policies for England. These policies articulate the Government’s vision of sustainable development, which should be interpreted and applied locally to meet local aspirations.

**1.2 Circular 11/95 – The Use of Conditions in Planning Permissions:** Advises that conditions should be necessary, relevant to planning, relevant to the development permitted, enforceable, precise and reasonable in all other respects.

**1.3 Community Infrastructure Levy Regulations 2010** – places a statutory requirement on the local authority that where planning permission is dependent upon a planning obligation the obligation must pass the following tests:

(a) necessary to make the development acceptable in planning terms;

(b) directly related to the development; and

(c) fairly and reasonably related in scale and kind to the development.

### **2.0 Cambridgeshire and Peterborough Structure Plan 2003**

Planning Obligation Related Policies

P6/1 Development-related Provision

P9/8 Infrastructure Provision

P9/9 Cambridge Sub-Region Transport Strategy

### **3.0 Cambridge Local Plan 2006**

3/1 Sustainable development

3/3 Setting of the City

3/4 Responding to context

3/6 Ensuring coordinated development

3/7 Creating successful places

3/9 Watercourses and other bodies of water

3/10 Subdivision of existing plots

3/11 The design of external spaces

3/12 The design of new buildings

3/13 Tall buildings and the skyline

3/14 Extending buildings

3/15 Shopfronts and signage

- 4/1 Green Belt
- 4/2 Protection of open space
- 4/3 Safeguarding features of amenity or nature conservation value
- 4/4 Trees
- 4/6 Protection of sites of local nature conservation importance
- 4/8 Local Biodiversity Action Plans
- 4/9 Scheduled Ancient Monuments/Archaeological Areas
- 4/10 Listed Buildings
- 4/11 Conservation Areas
- 4/12 Buildings of Local Interest
- 4/13 Pollution and amenity
- 4/14 Air Quality Management Areas
- 4/15 Lighting

- 5/1 Housing provision
- 5/2 Conversion of large properties
- 5/3 Housing lost to other uses
- 5/4 Loss of housing
- 5/5 Meeting housing needs
- 5/7 Supported housing/Housing in multiple occupation
- 5/8 Travellers
- 5/9 Housing for people with disabilities
- 5/10 Dwelling mix
- 5/11 Protection of community facilities
- 5/12 New community facilities
- 5/15 Addenbrookes

- 6/1 Protection of leisure facilities
- 6/2 New leisure facilities
- 6/3 Tourist accommodation
- 6/4 Visitor attractions
- 6/6 Change of use in the City Centre
- 6/7 Shopping development and change of use in the District and Local Centres
- 6/8 Convenience shopping
- 6/9 Retail warehouses
- 6/10 Food and drink outlets.

- 7/1 Employment provision
- 7/2 Selective management of the Economy
- 7/3 Protection of Industrial and Storage Space
- 7/4 Promotion of cluster development
- 7/5 Faculty development in the Central Area, University of Cambridge
- 7/6 West Cambridge, South of Madingley Road
- 7/7 College and University of Cambridge Staff and Student Housing
- 7/8 Anglia Ruskin University East Road Campus
- 7/9 Student hostels for Anglia Ruskin University
- 7/10 Speculative Student Hostel Accommodation
- 7/11 Language Schools



8/1 Spatial location of development  
8/2 Transport impact  
8/4 Walking and Cycling accessibility  
8/6 Cycle parking  
8/8 Land for Public Transport  
8/9 Commercial vehicles and servicing  
8/10 Off-street car parking  
8/11 New roads  
8/12 Cambridge Airport  
8/13 Cambridge Airport Safety Zone  
8/14 Telecommunications development  
8/15 Mullard Radio Astronomy Observatory, Lords Bridge  
8/16 Renewable energy in major new developments  
8/17 Renewable energy  
8/18 Water, sewerage and drainage infrastructure

9/1 Further policy guidance for the Development of Areas of Major Change  
9/2 Phasing of Areas of Major Change  
9/3 Development in Urban Extensions  
9/5 Southern Fringe  
9/6 Northern Fringe  
9/7 Land between Madingley Road and Huntingdon Road  
9/8 Land between Huntingdon Road and Histon Road  
9/9 Station Area

10/1 Infrastructure improvements

#### Planning Obligation Related Policies

3/7 Creating successful places  
3/8 Open space and recreation provision through new development  
3/12 The Design of New Buildings (*waste and recycling*)  
4/2 Protection of open space  
5/13 Community facilities in Areas of Major Change  
5/14 Provision of community facilities through new development  
6/2 New leisure facilities  
8/3 Mitigating measures (*transport*)  
8/5 Pedestrian and cycle network  
8/7 Public transport accessibility  
9/2 Phasing of Areas of Major Change  
9/3 Development in Urban Extensions  
9/5 Southern Fringe  
9/6 Northern Fringe  
9/8 Land between Huntingdon Road and Histon Road  
9/9 Station Area  
10/1 Infrastructure improvements (*transport, public open space, recreational and community facilities, waste recycling, public realm, public art, environmental aspects*)

- 4.0 **Supplementary Planning Documents**
- 4.1 **Cambridge City Council (May 2007) – Sustainable Design and Construction:** Sets out essential and recommended design considerations of relevance to sustainable design and construction. Applicants for major developments are required to submit a sustainability checklist along with a corresponding sustainability statement that should set out information indicated in the checklist. Essential design considerations relate directly to specific policies in the Cambridge Local Plan 2006. Recommended considerations are ones that the council would like to see in major developments. Essential design considerations are urban design, transport, movement and accessibility, sustainable drainage (urban extensions), energy, recycling and waste facilities, biodiversity and pollution. Recommended design considerations are climate change adaptation, water, materials and construction waste and historic environment.
- 4.2 **Cambridgeshire and Peterborough Waste Partnership (RECAP): Waste Management Design Guide Supplementary Planning Document (February 2012):** The Design Guide provides advice on the requirements for internal and external waste storage, collection and recycling in new residential and commercial developments. It provides advice on assessing planning applications and developer contributions.
- 4.3 **Cambridge City Council (January 2008) - Affordable Housing:** Gives advice on what is involved in providing affordable housing in Cambridge. Its objectives are to facilitate the delivery of affordable housing to meet housing needs and to assist the creation and maintenance of sustainable, inclusive and mixed communities.
- 4.4 **Cambridge City Council (March 2010) – Planning Obligation Strategy:** provides a framework for securing the provision of new and/or improvements to existing infrastructure generated by the demands of new development. It also seeks to mitigate the adverse impacts of development and addresses the needs identified to accommodate the projected growth of Cambridge. The SPD addresses issues including transport, open space and recreation, education and life-long learning, community facilities, waste and other potential development-specific requirements.
- 4.5 **Cambridge City Council (January 2010) - Public Art:** This SPD aims to guide the City Council in creating and providing public art in Cambridge by setting out clear objectives on public art, a clarification of policies, and the means of implementation. It covers public art delivered through the planning process, principally Section 106 Agreements (S106), the commissioning of public art using the S106 Public Art Initiative, and outlines public art policy guidance.
- 4.6 **Old Press/Mill Lane Supplementary Planning Document (January 2010)** Guidance on the redevelopment of the Old Press/Mill Lane site.

## **Eastern Gate Supplementary Planning Document (October 2011)**

Guidance on the redevelopment of the Eastern Gate site. The purpose of this development framework (SPD) is threefold:

- To articulate a clear vision about the future of the Eastern Gate area;
- To establish a development framework to co-ordinate redevelopment within the area and guide decisions (by the Council and others); and
- To identify a series of key projects, to attract and guide investment (by the Council and others) within the area.

### **5.0 Material Considerations**

#### **Central Government Guidance**

#### **5.1 Letter from Secretary of State for Communities and Local Government (27 May 2010)**

The coalition government is committed to rapidly abolish Regional Strategies and return decision making powers on housing and planning to local councils. Decisions on housing supply (including the provision of travellers sites) will rest with Local Planning Authorities without the framework of regional numbers and plans.

#### **5.2 Written Ministerial Statement: Planning for Growth (23 March 2011)**

Includes the following statement:

When deciding whether to grant planning permission, local planning authorities should support enterprise and facilitate housing, economic and other forms of sustainable development. Where relevant and consistent with their statutory obligations they should therefore:

- (i) consider fully the importance of national planning policies aimed at fostering economic growth and employment, given the need to ensure a return to robust growth after the recent recession;
- (ii) take into account the need to maintain a flexible and responsive supply of land for key sectors, including housing;
- (iii) consider the range of likely economic, environmental and social benefits of proposals; including long term or indirect benefits such as increased consumer choice, more viable communities and more robust local economies (which may, where relevant, include matters such as job creation and business productivity);
- (iv) be sensitive to the fact that local economies are subject to change and so take a positive approach to development where new economic data suggest that prior assessments of needs are no longer up-to-date;

(v) ensure that they do not impose unnecessary burdens on development.

In determining planning applications, local planning authorities are obliged to have regard to all relevant considerations. They should ensure that they give appropriate weight to the need to support economic recovery, that applications that secure sustainable growth are treated favourably (consistent with policy in PPS4), and that they can give clear reasons for their decisions.

### 5.3 City Wide Guidance

**Arboricultural Strategy (2004)** - City-wide arboricultural strategy.

**Biodiversity Checklist for Land Use Planners in Cambridgeshire and Peterborough (March 2001)** - This document aims to aid strategic and development control planners when considering biodiversity in both policy development and dealing with planning proposals.

**Cambridge Landscape and Character Assessment (2003)** – An analysis of the landscape and character of Cambridge.

**Cambridge City Nature Conservation Strategy (2006)** – Guidance on habitats should be conserved and enhanced, how this should be carried out and how this relates to Biodiversity Action Plans.

**Criteria for the Designation of Wildlife Sites (2005)** – Sets out the criteria for the designation of Wildlife Sites.

**Cambridge City Wildlife Sites Register (2005)** – Details of the City and County Wildlife Sites.

**Cambridge and South Cambridgeshire Strategic Flood Risk Assessment (November 2010)** - a tool for planning authorities to identify and evaluate the extent and nature of flood risk in their area and its implications for land use planning.

**Strategic Flood Risk Assessment (2005)** – Study assessing the risk of flooding in Cambridge.

**Cambridge and Milton Surface Water Management Plan (2011)** – A SWMP outlines the preferred long term strategy for the management of surface water. Alongside the SFRA they are the starting point for local flood risk management.

**Cambridge City Council (2011) - Open Space and Recreation Strategy:** Gives guidance on the provision of open space and recreation facilities through development. It sets out to ensure that open space in Cambridge meets the needs of all who live, work, study in or visit the city and provides a satisfactory environment for nature and enhances the local townscape, complementing the built environment.

The strategy:

- sets out the protection of existing open spaces;
- promotes the improvement of and creation of new facilities on existing open spaces;
- sets out the standards for open space and sports provision in and through new development;
- supports the implementation of Section 106 monies and future Community Infrastructure Levy monies

As this strategy suggests new standards, the Cambridge Local Plan 2006 standards will stand as the adopted standards for the time-being. However, the strategy's new standards will form part of the evidence base for the review of the Local Plan

**Balanced and Mixed Communities – A Good Practice Guide (2006) –** Produced by Cambridgeshire Horizons to assist the implementation of the Areas of Major Change.

**Green Infrastructure Strategy for the Cambridgeshire Sub-Region (2006)** - Produced by Cambridgeshire Horizons to assist the implementation of the Areas of Major Change and as a material consideration in the determination of planning applications and appeals.

**A Major Sports Facilities Strategy for the Cambridge Sub-Region (2006) -** Produced by Cambridgeshire Horizons to assist the implementation of the Areas of Major Change.

**Cambridge Sub-Region Culture and Arts Strategy (2006)** - Produced by Cambridgeshire Horizons to assist the implementation of the Areas of Major Change.

**Cambridgeshire Quality Charter for Growth (2008) –** Sets out the core principles of the level of quality to be expected in new developments in the Cambridge Sub-Region

**Cambridge City Council - Guidance for the application of Policy 3/13 (Tall Buildings and the Skyline) of the Cambridge Local Plan (2006) (2012)** - sets out in more detail how existing council policy can be applied to proposals for tall buildings or those of significant massing in the city.

**Cambridge Walking and Cycling Strategy (2002) –** A walking and cycling strategy for Cambridge.

**Protection and Funding of Routes for the Future Expansion of the City Cycle Network (2004) –** Guidance on how development can help achieve the implementation of the cycle network.

**Cambridgeshire Design Guide For Streets and Public Realm (2007):** The purpose of the Design Guide is to set out the key principles and aspirations that should underpin the detailed discussions about the design of streets and public spaces that will be taking place on a site-by-site basis.

**Cycle Parking Guide for New Residential Developments (2010) –** Gives guidance on the nature and layout of cycle parking, and other security measures, to be provided as a consequence of new residential development.

**Air Quality in Cambridge – Developers Guide (2008) -** Provides information on the way in which air quality and air pollution issues will be dealt with through the development control system in Cambridge City. It compliments the Sustainable Design and Construction Supplementary Planning Document.

**The Cambridge Shopfront Design Guide (1997) –** Guidance on new shopfronts.

**Roof Extensions Design Guide (2003) –** Guidance on roof extensions.

**Modelling the Costs of Affordable Housing (2006) –** Toolkit to enable negotiations on affordable housing provision through planning proposals.

## 5.6 Area Guidelines

**Cambridge City Council (2003)–Northern Corridor Area Transport Plan:  
Cambridge City Council (2002)–Southern Corridor Area Transport Plan:  
Cambridge City Council (2002)–Eastern Corridor Area Transport Plan:  
Cambridge City Council (2003)–Western Corridor Area Transport Plan:**  
The purpose of the Plan is to identify new transport infrastructure and service provision that is needed to facilitate large-scale development and to identify a fair and robust means of calculating how individual development sites in the area should contribute towards a fulfilment of that transport infrastructure.

**Buildings of Local Interest (2005) –** A schedule of buildings of local interest and associated guidance.

**Brooklands Avenue Conservation Area Appraisal (2002)  
Cambridge Historic Core Conservation Area Appraisal (2006)  
Storeys Way Conservation Area Appraisal (2008)  
Chesterton and Ferry Lane Conservation Area Appraisal (2009)  
Conduit Head Road Conservation Area Appraisal (2009)  
De Freville Conservation Area Appraisal (2009)  
Kite Area Conservation Area Appraisal (1996)  
Newnham Croft Conservation Area Appraisal (1999)  
Southacre Conservation Area Appraisal (2000)  
Trumpington Conservation Area Appraisal (2010)  
Mill Road Area Conservation Area Appraisal (2011)**

### **West Cambridge Conservation Area Appraisal (2011)**

Guidance relating to development and the Conservation Area including a review of the boundaries.

### **Jesus Green Conservation Plan (1998)**

### **Parkers Piece Conservation Plan (2001)**

### **Sheeps Green/Coe Fen Conservation Plan (2001)**

### **Christs Pieces/New Square Conservation Plan (2001)**

Historic open space guidance.

### **Hills Road Suburbs and Approaches Study (March 2012)**

### **Long Road Suburbs and Approaches Study (March 2012)**

### **Barton Road Suburbs and Approaches Study (March 2009)**

### **Huntingdon Road Suburbs and Approaches Study (March 2009)**

### **Madingley Road Suburbs and Approaches Study (March 2009)**

### **Newmarket Road Suburbs and Approaches Study (October 2011)**

Provide assessments of local distinctiveness which can be used as a basis when considering planning proposals

**Station Area Development Framework (2004)** – Sets out a vision and Planning Framework for the development of a high density mixed use area including new transport interchange and includes the **Station Area Conservation Appraisal**.

**Southern Fringe Area Development Framework (2006)** – Guidance which will help to direct the future planning of development in the Southern Fringe.

**West Cambridge Masterplan Design Guidelines and Legal Agreement (1999)** – Sets out how the West Cambridge site should be developed.

**Mitcham's Corner Area Strategic Planning and Development Brief (2003)** – Guidance on the development and improvement of Mitcham's Corner.

**Mill Road Development Brief (Robert Sayle Warehouse and Co-Op site) (2007)** – Development Brief for Proposals Site 7.12 in the Cambridge Local Plan (2006)

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<b>Application Number</b>	14/0342/FUL	Agenda Item	
<b>Date Received</b>	7th March 2014	<b>Officer</b>	Mr Sav Patel
<b>Target Date</b>	2nd May 2014		
<b>Ward</b>	Market		
<b>Site</b>	14 Victoria Street Cambridge CB1 1JP		
<b>Proposal</b>	Rear 2 storey extension/single storey extension to dwelling to accommodate a platform lift for wheelchair use and small conservatory at ground floor.		
<b>Applicant</b>	Mr Christopher KNOWLES 14 Victoria Street Cambridge Cambs CB1 1JP UK		

SUMMARY	<p>The development accords with the Development Plan for the following reasons:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The design and scale of proposed extension is in proportion with the existing property and would not appear overly dominant.</li> <li><input type="checkbox"/> The proposed extension would not have a detrimental impact on the character and appearance of the Conservation Area.</li> <li><input type="checkbox"/> The proposed extension would not have any significant adverse impact on the residential amenity of the adjoining neighbours in terms of overlooking, overbearing or overshadowing.</li> </ul>
RECOMMENDATION	APPROVAL

## 1.0 SITE DESCRIPTION/AREA CONTEXT

1.1 No.14 is a two storey, mid-terraced Victorian property, which has been extended at the rear at two storey level. The

surrounding area is predominantly residential mainly consisting of extended terraced houses.

- 1.2 There is an external timber balcony on the first floor of the rear elevation with an external staircase which allows access to the rear garden from the first floor.
- 1.3 Part of the western boundary is defined by a blank two storey wall which forms part of the rear extension to no.13. The eastern boundary is defined by a timber fence with trellis above and climbing plants.
- 1.4 The property is located within a Conservation Area and a Controlled Parking Zone.

## **2.0 THE PROPOSAL**

- 2.1 The proposal is for a part two and part single storey extension enclosing the existing external balcony and staircase and to provide the applicant with a lift to enable him access to the first floor. The proposed structure would be extensively glazed.
- 2.2 The proposed scheme has been submitted following pre-application discussions with officers. The previous scheme, which was withdrawn, was considered to be unacceptable.
- 2.3 The main alterations to the previous scheme are as follows:
  - Chamfered section removed;
  - The layout of extension has been staggered in two stages away from the side boundary with no.15;
  - The extension has been broken down into two sections; a two storey section and single storey section to reduce its massing and scale.
- 2.4 The extension would project from the rear elevation of the property by 4.3 metres and be staggered away from the boundary with no.15. The closest section to the boundary with no.15; the two storey element, would be 513mm off the boundary and project 1.6 metres along the boundary before the next step which pulls the extension a further 500mm away from the boundary and then the extension continues to project a further 2.75 metres. The extension would adjoin the existing two storey extension at no.13. The height of the two storey section

would be 5.45 metres to the ridge, which would be lower than the two storey extension at no.13. The single storey section has been designed with a pitched roof and would be 2.35 metres to the eaves, rising to 3.4 metres to the ridge.

2.5 The application is accompanied by the following supporting information:

1. Planning Statement
2. Plans and CGIs

2.6 The application is brought before Committee at the request of Councillor Bick for the following reasons:

Given the purpose of the application, it is important to all parties that there is full transparency and understanding about the relevant criteria to be used in its determination.

### 3.0 SITE HISTORY

Reference	Description	Outcome
C/85/0104	ERECTION OF TWO-STOREY REAR EXTENSION TO EXISTING DWELLING HOUSE	APPROVED
C/87/0003	ERECTION OF TWO STOREY REAR EXTENSION TO EXISTING DWELLING HOUSE. (AMENDED BY LETTER and DRAWINGS DATED 25/3/87)	APPROVED
13/1426/FUL	Rear 2 storey extension to dwelling to accommodate lift.	WITHDRAWN

### 4.0 PUBLICITY

4.1 Advertisement:	Yes
Adjoining Owners:	Yes
Site Notice Displayed:	Yes

### 5.0 POLICY

5.1 See Appendix 1 for full details of Central Government Guidance, Cambridge Local Plan 2006 policies, Supplementary Planning Documents and Material Considerations.

## 5.2 Relevant Development Plan policies

PLAN		POLICY NUMBER
Cambridge Plan 2006	Local	3/4 3/7 3/11 3/12 3/14 4/11

## 5.3 Relevant Central Government Guidance, Supplementary Planning Documents and Material Considerations

Central Government Guidance	National Planning Policy Framework March 2012  Circular 11/95  Community Infrastructure Levy Regulations 2010
Supplementary Planning Documents	Sustainable Design and Construction
Material Considerations	<u>Central Government:</u>  Letter from Secretary of State for Communities and Local Government (27 May 2010)  Written Ministerial Statement: Planning for Growth (23 March 2011)  National Planning Practice Consultation

## 5.4 Status of Proposed Submission – Cambridge Local Plan

Planning applications should be determined in accordance with policies in the adopted Development Plan and advice set out in the NPPF. However, after consideration of adopted plans and the NPPF, policies in emerging plans can also be given some weight when determining applications. For Cambridge, therefore, the emerging revised Local Plan as published for consultation on 19 July 2013 can be taken into account, especially those policies where there are no or limited

objections to it. However it is likely, in the vast majority of instances, that the adopted development plan and the NPPF will have considerably more weight than emerging policies in the revised Local Plan.

For the application considered in this report, the following policies in the emerging Local Plan are of relevance:

Policy 1: The presumption in favour of sustainable development

Policy 55: Responding to context

Policy 58: Altering and extending existing buildings

## **6.0 CONSULTATIONS**

### **Cambridgeshire County Council (Highways Development Management)**

6.1 No comments.

### **Urban Design and Conservation Team**

6.2 No comments received to date. Comments will therefore be reported to Members at Committee.

The above responses are a summary of the comments that have been received. Full details of the consultation responses can be inspected on the application file.

## **7.0 REPRESENTATIONS**

7.1 The owners/occupiers of the following addresses have made representations:

- 15 Victoria Street
- 16 Victoria Street
- 29 Earl Street
- 62 North End, Meldreth
- 35 Earl Street

7.2 The representations can be summarised as follows:

- Materials are non-traditional within this Victorian landscape;

- Vastly disproportionate resulting in no.14 being over-extended;
- Revised extension bigger than previous design;
- The proposal would appear unacceptably dominant and appear out of keeping;
- Impact on views from back gardens
- Overlooking of entire rear gardens;
- Light pollution on the surrounding area;
- Drainage and flooding from rainwater run off;
- The applicant should consider an alternative solution than that proposed;
- The proposal will dominate and overshadow the back entrance and light source into no.15 ;
- The proposal will result in overdevelopment of no.14 which has already been extended;
- The conservation area is being ruined bit by bit;
- Allowing this proposal will set an unwanted precedent;
- Access for construction and disturbance during construction.

7.3 The above representations are a summary of the comments that have been received. Full details of the representations can be inspected on the application file.

## **8.0 ASSESSMENT**

8.1 From the consultation responses and representations received and from my inspection of the site and the surroundings, I consider that the main issues are:

1. Context of site, design and external spaces
2. Residential amenity
3. Third party representations

### **Context of site, design and external spaces**

8.2 From standing in the rear garden of no.14, it is clear that many of the properties within the terrace and terrace opposite (in Earl Street) have been extended in various styles, shapes and sizes; ranging from single storey, two storey and roof extensions. Many of the extensions opposite are partially screened by existing boundary shrubs and trees. No.13 has a two storey extension which is located on the common boundary with no.14

and projects approximately 4.3 metres. The side face of the extension has been rendered white to mitigate its dominance.

- 8.3 No.14 has also been extended at two storey level off the original rear elevation. No.15 has also been extended but at single storey level from the original rear elevation of the property. The extended rear elevations of no.14 and 15 both line up with each other. Both extensions are brick built. However, no.14 has an existing timber frame balcony with external, uncovered staircase, which runs alongside the existing two storey extension to no.13.
- 8.4 No.16 has also been extended off the original rear elevation but at two storey level. The extension is a contemporary building, which makes a successful transition from traditional to modern and does not project at two storey level as far down to the garden as the existing extensions at no.14 and 15. It is also worth noting that planning permission has recently been granted for a two storey extension at no.17 Victoria Street (Planning application ref:13/0727/FUL). This application was considered and approved by West Central Area Committee.
- 8.5 The proposed extension to no.14 would essentially enclose the existing external balcony and staircase. This would form the two storey section of the extension. Off this would be a single storey conservatory style structure which would enable the creation of a ground floor room. The extension has been designed to accommodate the specific health needs of the applicant and to provide wheelchair access and movement around the property. However, the extension could, in my opinion, be adapted (i.e. removal of lift) so as to be used as a practical and functional extension without making significant alterations to its size. Nevertheless, in my opinion, the application needs to be assessed in accordance with planning policy and not on the basis of any personal needs.
- 8.6 The design and scale of the extension has been revised from the previous scheme to address the concerns raised. The revised design is both functional and contemporary. The scale of the extension has been modified to reduce its dominance on the adjoining neighbour (no.15) and wider context. The revised design of the extension would contrast with the existing traditional brick extensions in the area. However, I am of the view that this extensively glazed structure would be a



contemporary and positive introduction to this area due to its shape and use of framed windows. The structure has been carefully designed to give a high quality modern appearance which also mitigates its impact on the adjoining neighbours. I have recommended a materials conditions so that officers can agree the type and colour of material to be used in the extension.

- 8.7 The proposed extensions would not in my view appear overdevelopment of the curtilage as there would be sufficient private amenity space left in the rear garden (6.6 metres deep and 4 metres wide).
- 8.8 As for the impact on the Conservation Area, I do not consider the proposal would have a significantly adverse impact on the character or appearance of the Conservation Area, particularly as there are many other larger, utilitarian extensions in the area. The extensively glazed structure would, in my view, add positively to the eclectic style and appearance of extensions in this area. The proposed extension would also preserve the character and appearance of the Conservation Area.
- 8.9 In my opinion the proposal is compliant with Cambridge Local Plan (2006) policies 3/4, 3/7, 3/11, 3/12 and 4/11.

### **Residential Amenity**

Impact on amenity of neighbouring occupiers

- 8.10 Having visited the neighbour at no.15 to assess the potential impact on their residential amenity, I am of the view that, whilst there is likely to be some degree of impact due to the presence of a new structure, I do not consider the impact would be significantly adverse to warrant refusal.
- 8.11 The proposed extension would be extensively glazed and designed to mitigate any significantly adverse impact on the residential amenity of the adjoining neighbor (no.15) by staggering the building away from the boundary and breaking down the extension into two forms; a two storey element and single storey element. The extension would be stepped away from the boundary at two stages. The main two storey section which would accommodate the lift, would project approx.1.6 metres from the rear elevation. This section would be stepped



away from the common boundary with no.15 by 513mm. The single storey section would then be stepped another 500mm away from the boundary. The single storey section has been designed with a pitched roof to further mitigate any overbearing impact. The side elevation of the two storey section is proposed to be obscurely glazed to mitigate the visual impact on the lift movement on the occupier of no.15 Victoria Road.

- 8.12 The revised scale of the extension is not considered to appear unduly dominant or create an adverse overbearing or overshadowing issue on the occupier of the adjoining properties. The glazed frame structure in combination with the reduced height and setback from the boundary would, in my view, reduce the scale and dominance of the extension.
- 8.13 In terms of overdevelopment of the property, in my opinion, the proposed extension would retain an acceptable level of garden space and would not extend the full width of the curtilage. Whilst I appreciate the property has been extended before, the proposed extension would be smaller, in overall size, than the two storey extension at no.13, which is on a similar plot size. Therefore, whilst these are modest terrace properties, I do not consider the proposed extension would overwhelm them such that it would warrant refusal on the basis it would adversely overdevelop the plot.
- 8.14 In terms of overlooking, in my opinion, the proposed development would not create any additional overlooking on the neighbouring and surrounding properties over and above that which they already experience from the dwelling. The proposal is to essentially enclose the existing external balcony and staircase and accommodate a mechanical lift. I have recommended a condition to ensure the side elevation of the two storey section which faces towards the side boundary with no.15 is obscurely glazed.
- 8.15 In terms of overshadowing, I am of the opinion that the proposed development would not cause any significant loss of light or cast an adverse shadow over the private amenity space of the neighbouring property such that it would have a detrimental impact on their residential amenity. The proposed extension would be located due north-west of no.15 and set behind the existing full two storey extension at no.13. Therefore, given the orientation of the terrace and path of the sun, I do not

consider the proposal would cause any additional impact over and above that which is already experienced by the neighbouring properties.

- 8.16 In my opinion the proposal adequately respects the residential amenity of its neighbours and the constraints of the site and I consider that it is compliant with Cambridge Local Plan (2006) policies 3/4, 3/7 and 3/14

### **Third Party Representations**

- 8.17 I have addressed the main issues and concerns raised in the third party representations in the above section. I set out below my response to the other issues raised.
- 8.18 In terms of internal lighting, the applicant is proposing to use discreetly positioned down lights to mitigate any significantly adverse light pollution. The single storey section would be lit by a light underneath the staircase or balcony. The two storey section is proposed to be lit in various ways which the applicant has not finalised. I have therefore recommended a lighting condition to enable officers to agree the type and location of any lighting within the extensions prior to its development.
- 8.19 In terms of the drainage issue, I do not consider the proposal would create any adverse drainage issue over and above that which is already experienced. If there is an issue with rainwater penetrating the boundary wall and flooding the garden of the adjoining neighbour then this is a boundary dispute, which is a civil matter. Nonetheless, I have recommended a surface water drainage condition.
- 8.20 In terms of disturbance during construction, this is an inevitable and temporary part of development and subject to conditions restricting the hours of construction and collection/delivery during construction, I consider this would mitigate any significant adverse impact on the residential amenity of adjacent residents. As for how construction workers are to access the site, this is not a material consideration.

## **9.0 CONCLUSION**

- 9.1 The proposed extension, in my view, is considered to be acceptable in terms of its glazed design and scale, and would

not due to its glazed design and layout have a significantly adverse impact on the residential amenity of the adjoining neighbours such that it would warrant the application to be refused.

## **10.0 RECOMMENDATION**

**APPROVE** subject to the following conditions:

1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason: In accordance with the requirements of section 51 of the Planning and Compulsory Purchase Act 2004.

2. The development hereby permitted shall be carried out in accordance with the approved plans as listed on this decision notice.

Reason: In the interests of good planning, for the avoidance of doubt and to facilitate any future application to the Local Planning Authority under Section 73 of the Town and Country Planning Act 1990.

3. No development shall take place until samples of the materials to be used in the construction of the external surfaces of the development hereby permitted have been submitted to and approved in writing by the local planning authority. Development shall be carried out in accordance with the approved details.

Reason: To ensure that the appearance of the external surfaces is appropriate. (Cambridge Local Plan 2006 policies 3/4, 3/12 and 3/14)

4. Details of the proposed internal lighting of the extension shall be submitted to and approved in writing by the local planning authority before the development hereby permitted commences. The details shall include the position of any light fixtures, direction of illumination and illumination levels. Development shall be carried out in accordance with the approved details.

Reason: In the interests of amenity. (Cambridge Local Plan 2006 policies 3/11 and 4/15)

5. Except with the prior written agreement of the local planning authority no construction work or demolition shall be carried out or plant operated other than between the following hours: 0800 hours to 1800 hours Monday to Friday, 0800 hours to 1300 hours on Saturday and at no time on Sundays, Bank or Public Holidays.

Reason: To protect the amenity of the adjoining properties. (Cambridge Local Plan 2006 policy 4/13)

6. Before the development hereby permitted is commenced details of the following matters shall be submitted to and approved by the local planning authority in writing.
  - i) contractors access arrangements for vehicles, plant and personnel,
  - ii) contractors site storage area/compound,
  - iii) the means of moving, storing and stacking all building materials, plant and equipment around and adjacent to the site,
  - iv) the arrangements for parking of contractors vehicles and contractors personnel vehicles.

Thereafter the development shall be undertaken in accordance with the approved details.

Reason: To protect the amenity of the adjoining properties during the construction period. (Cambridge Local Plan 2006 policy 4/13)

7. The windows identified as having obscured glass on drawing number 13.062-SE-301 (Proposed Side Elevation) shall be obscure glazed to a minimum level of obscurity to conform to Pilkington Glass level 3 or equivalent prior to commencement of the extension and shall be retained as such thereafter.

Reason: In the interests of residential amenity (Cambridge Local Plan 2006 policies 3/4 and 3/12 or 3/14).

8. Except with the prior written agreement of the local planning authority, there should be no collection or deliveries to the site during the demolition and construction stages outside the hours of 0700 hrs and 1900 hrs on Monday - Saturday and there should be no collections or deliveries on Sundays or Bank and public holidays.

Reason: Due to the proximity of residential properties to this premises and that extensive refurbishment will be required, the above conditions are recommended to protect the amenity of these residential properties throughout the redevelopment in accordance with policies 4/13 and 6/10 of the Cambridge Local Plan (2006)

9. No development shall take place until a scheme for the provision and implementation of surface water drainage has been submitted to, and approved in writing by, the local planning authority. The scheme shall be constructed and completed according to the approved plans.

Reason: To protect the residential amenity of the adjoining properties. (Cambridge Local Plan 2006 policy 4/13)

**INFORMATIVE:** New development can sometimes cause inconvenience, disturbance and disruption to local residents, businesses and passers by. As a result the City Council runs a Considerate Contractor Scheme aimed at promoting high standards of care during construction. The City Council encourages the developer of the site, through its building contractor, to join the scheme and agree to comply with the model Code of Good Practice, in the interests of good neighbourliness. Information about the scheme can be obtained from The Considerate Contractor Project Officer in the Planning Department (Tel: 01223 457121).

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# PLANNING

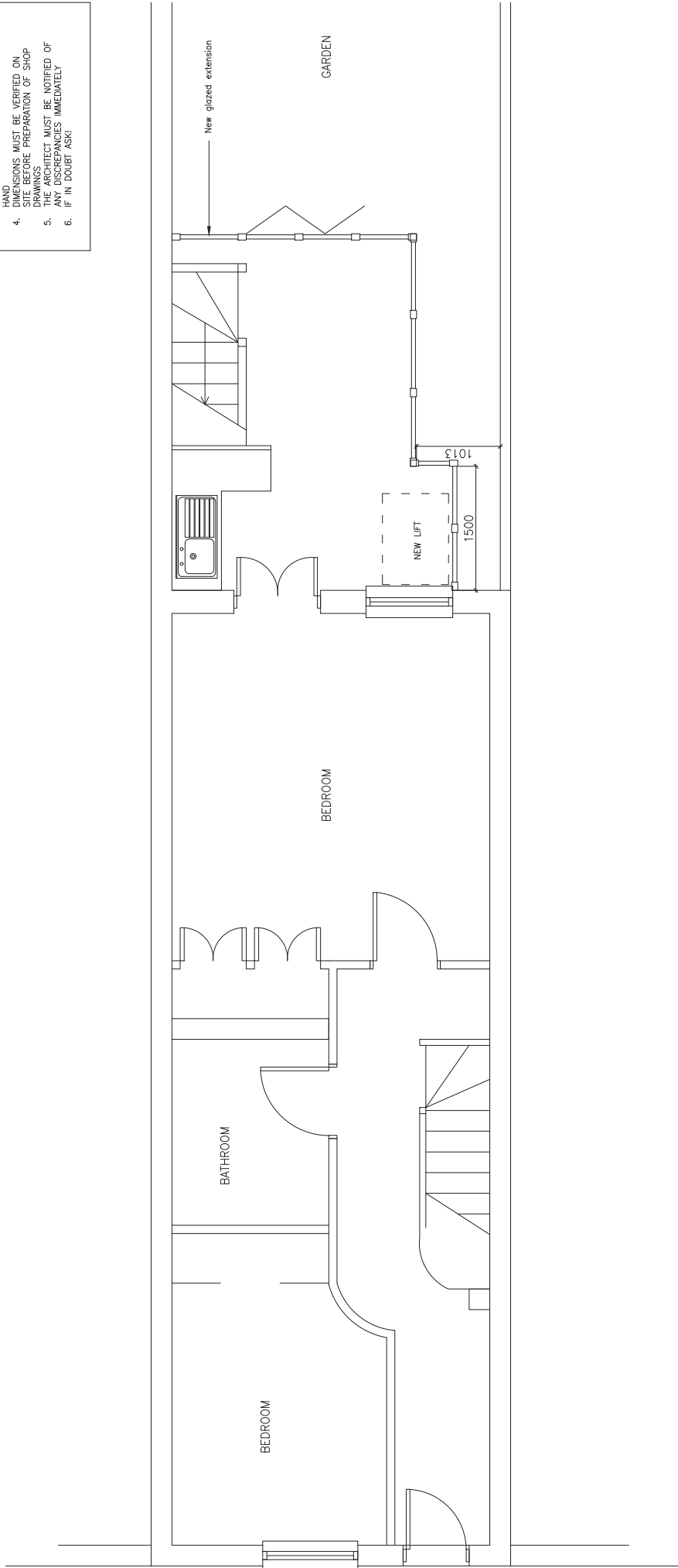
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client <b>Mr.Christopher Knowles</b>	job title <b>14 Victoria St. Cambridge</b>	scale <b>1:500 @A4</b>	drawn <b>SM</b>	date <b>Mar 14</b>	sheet/layout number <b>13.062-SP-002</b>	rev <b>-</b>

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NOTE

1. DRAWINGS MUST NOT BE SCALED;
2. WORK ONLY TO FIGURED DIMENSIONS
3. CHECK ALL DIMENSIONS ON SITE
4. BEFORE ORDERING MATERIALS OR
5. PUTTING WORK IN HAND
6. SHOP DRAWINGS OF MANUFACTURED
7. ITEMS MUST BE APPROVED BY THE
8. ARCHITECTS BEFORE WORK IS PUT IN
9. HAND
10. DIMENSIONS MUST BE VERIFIED ON
11. SITE BEFORE PREPARATION OF SHOP
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13. 5. THE ARCHITECT MUST BE NOTIFIED OF
14. ANY DISCREPANCIES IMMEDIATELY
15. IF IN DOUBT ASK!



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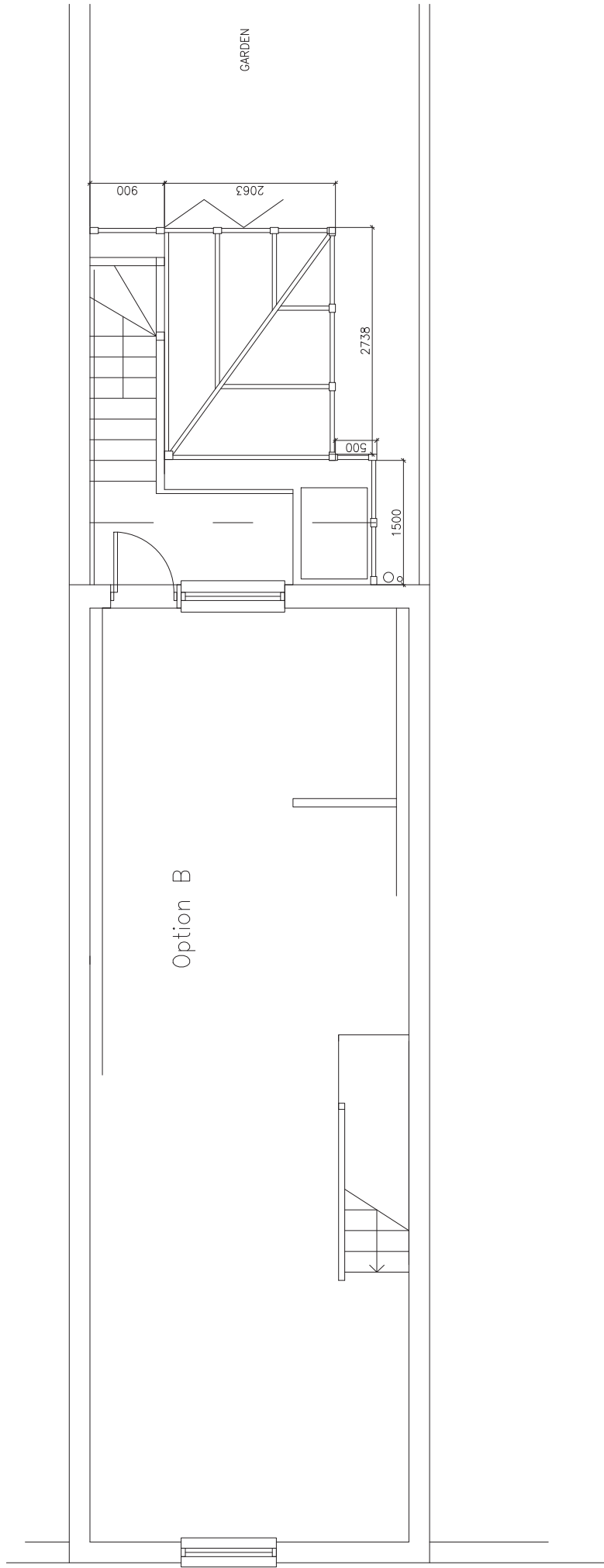
# PRELIMINARY

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client <b>Christopher KNOWLES</b>		job title <b>14 Victoria Street</b>		date <b>Feb 14</b>		drawn by <b>CJ</b>	
drawing title <b>Proposed Ground Floor Plan</b>		client <b>Christopher KNOWLES</b>		scale <b>1:50 @A3</b>		drawing number <b>13.062-SP-100</b>	
client <b>Christopher KNOWLES</b>		job title <b>14 Victoria Street</b>		date <b>Feb 14</b>		drawn by <b>CJ</b>	
drawing title <b>Proposed Ground Floor Plan</b>		client <b>Christopher KNOWLES</b>		scale <b>1:50 @A3</b>		drawing number <b>13.062-SP-100</b>	
client <b>Christopher KNOWLES</b>		job title <b>14 Victoria Street</b>		date <b>Feb 14</b>		drawn by <b>CJ</b>	

**FRELAND REES ROBERTS ARCHITECTS**  
 25 City Road, Cambridge CB1 1DP  
 tel 01223 366555 fax 01223 312882 info@frrearchitects.co.uk



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# PRELIMINARY

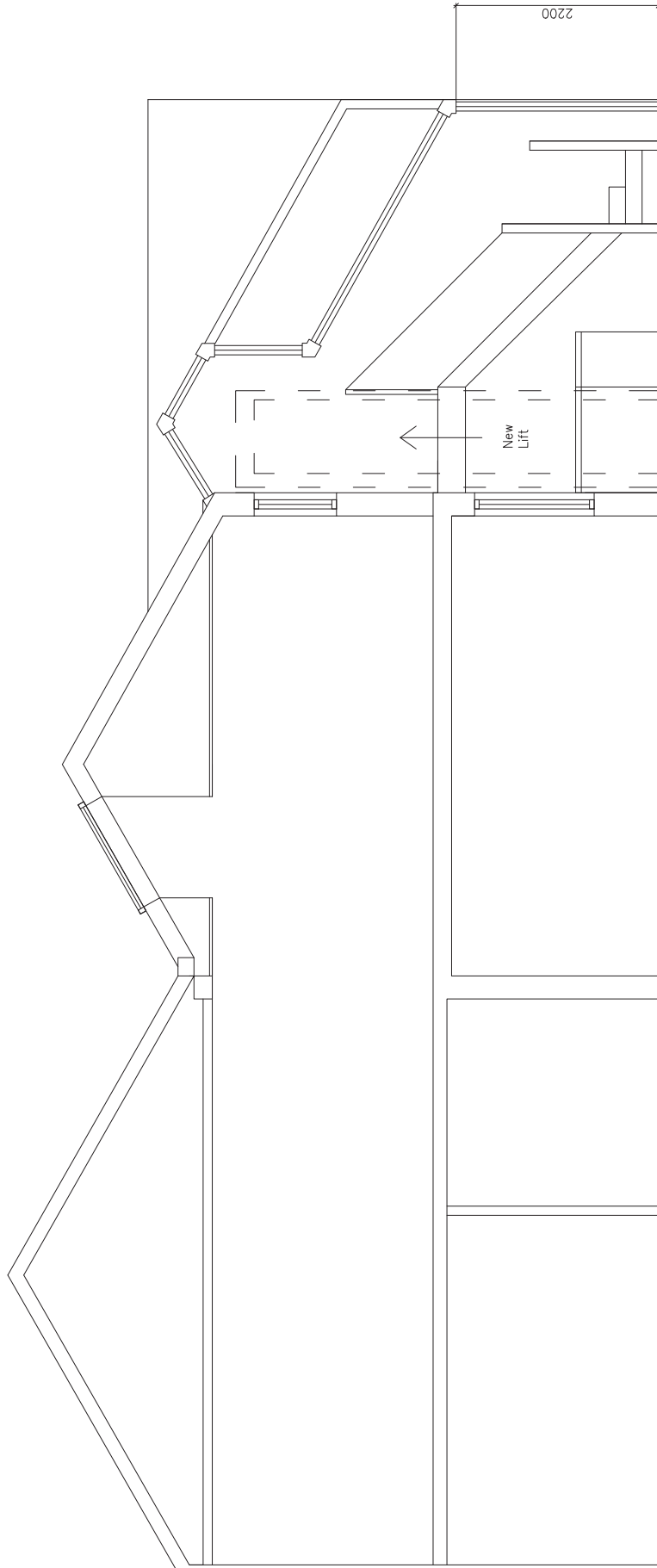
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client Christopher KNOWLES	job title 14 Victoria Street	scale 1:50 @A3	drawn CJ
		date Feb 14	sheet/layout number 13.062-SP-101
			rev -



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NOTE

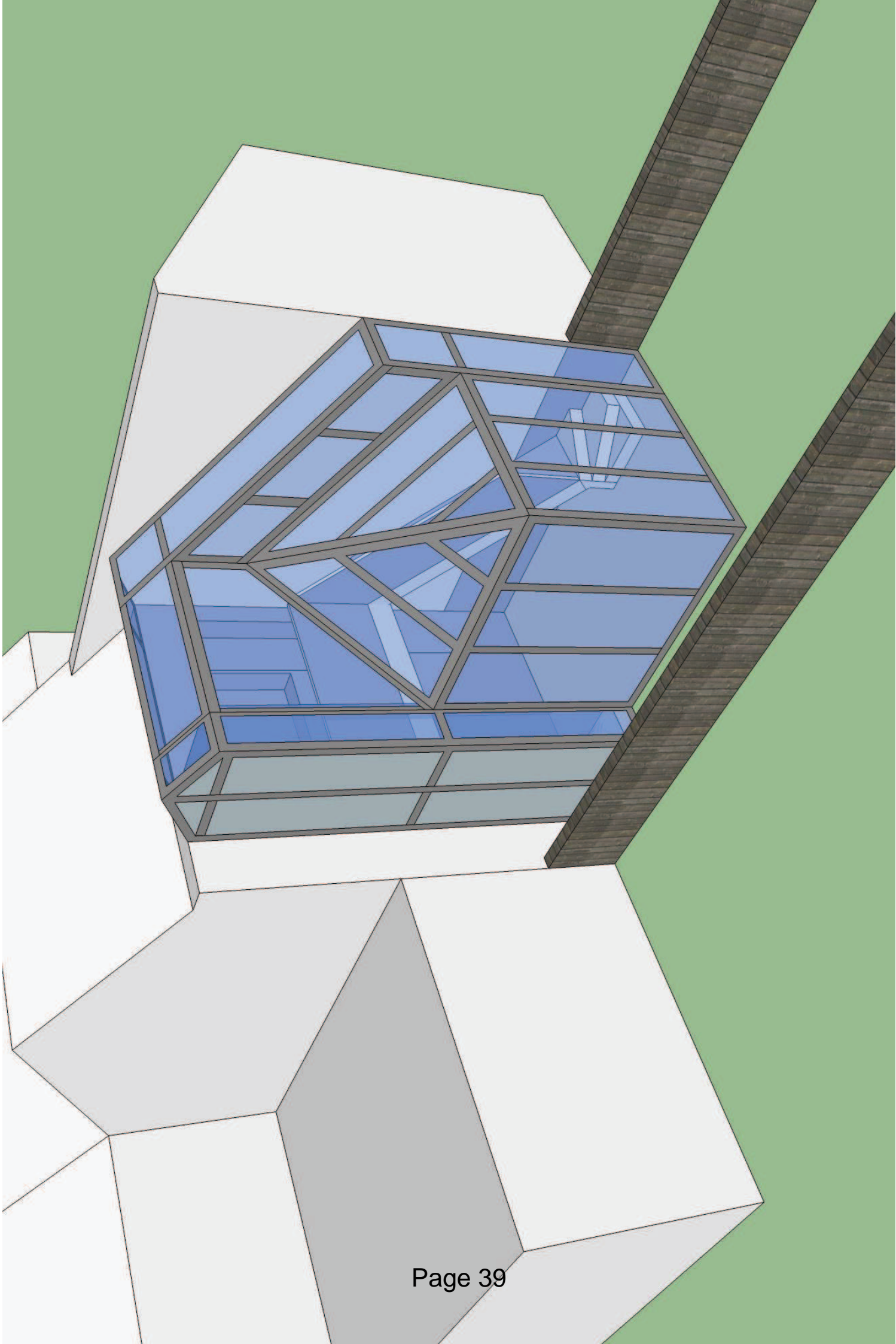
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PRELIMINARY

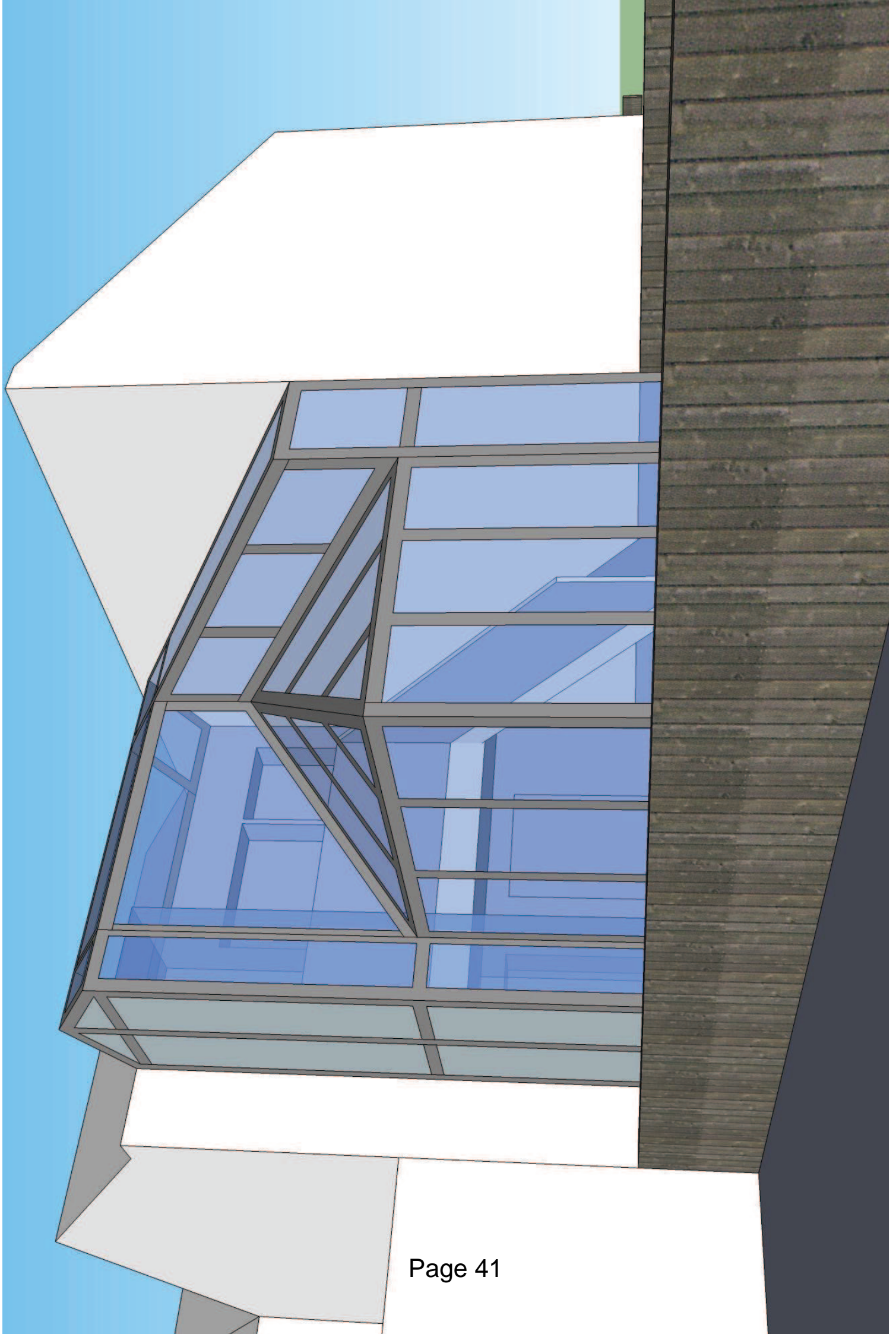
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client	Christopher KNOWLES	job title	14 Victoria Street	drawn	CJ	date	Feb 14
		scale	1:50 @A3	sheet/layout number	13.062-SS-200	rev	-

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**WEST CENTRAL AREA COMMITTEE**6 March 2014  
7.00 - 10.30 pm

**Present:** Councillors Kightley (Chair), Tucker (Vice-Chair), Reiner, Bick, Cantrill, Reid, Rosenstiel, Smith

County Councillor Cearns

County & City Councillor Hipkin

**Officers Present:**

Head of Property Services: Dave Prinsep

Principal Planning Officer: Toby Williams

Community Engagement Officer: Bridget Keady

Committee Manager: Claire Tunncliffe

**Also in attendance:**

Vanessa Kelly: Cambridgeshire County Council, Project Officer, Cycling Projects Team.

**FOR THE INFORMATION OF THE COUNCIL****14/11/WCAC Apologies**

Apologies were received from County Councillor Nethsingha.

**14/12/WCAC Re-ordering of the agenda**

Under paragraph 4.2.1 of the Council Procedure Rules, the Chair used his discretion to alter the order of the agenda items. However, for ease of the reader, these minutes will follow the order of the agenda.

**14/13/WCAC Declarations of Interest (Planning)**

No declarations were made.

**14/14/WCAC Planning Items**

**14/14/WCACa** 13/1653/FUL - 9 Burleigh Street

The Committee received an application for a change of use.

The application sought approval for a change of use of the ground floor of the building from a sandwich bar (Use Class A1) to a restaurant (Use Class A3).

The application was retrospective in that the proposed use had already commenced, but under recent flexible Use Class changes, the current use was deemed to be Permitted Development for a period of up to two years. This application was to make the change permanent.

The Committee:

**Resolved (unanimously)** to grant the application for change of use in accordance with Officer recommendations, for the reasons set in the Officer report, and subject to the conditions recommended by the Officer.

Pre-Committee Amendments to Recommendation:

Condition 3 amended:

Before the consent is implemented or no later than the expiry of the existing temporary use of the premises on 1 October 2015, if the A3 use is intended to continue beyond this date, details of equipment for the purpose of extraction and/or filtration of fumes and or odours, including its design and location and any noise abatement for the plant shall be submitted to and approved in writing by the local planning authority. The approved extraction/filtration scheme shall be installed before the implementation of the consent or no later than the expiry of the existing temporary use of the premises on 1 October 2015 if the A3 is to continue on a permanent basis.

Reason: To protect the amenity of nearby properties. (Cambridge Local Plan 2006 policy 4/13).

**14/14/WCACb**                      13/1799/FUL - 7 Holyrood Close

The Committee received an application for full planning permission.

The application sought approval to sub-divide the existing garden to the south east to accommodate a three bedroom bungalow.

The Committee:

**Resolved (unanimously)** to grant for full planning permission in accordance with Officer recommendation, for the reasons set out in the Officer report,

subject to the satisfactory completion of the of S106 by 10 March 2014 and subject to the conditions recommended by the Officer.

#### **14/15/WCAC Declaration of Interest ( Main Agenda)**

No declarations were made.

#### **14/16/WCAC Minutes**

Minutes of the 9 January 2014 meeting were approved and signed as a correct record subject to the following amendment (new text underlined):

- 14/3WCACb 9 Oxford Road

The representation covered the following issues:

- i. The proposed building would have a significant adverse effect on the living environment of ~~Ms Wytez~~ the neighbouring property.
- ii. The proposed building would create a sense of enclosure to ~~Ms Wytez~~ the neighbouring property.

#### **14/17/WCAC Matters and Actions arising from the Minutes**

An updated action sheeting from the meeting held on 9 January 2014 was circulated.

#### **14/7/WCAC**

Regarding the installation of notices to bar cycling on the footpaths across Christ's Prices and New Square, the Environmental Projects Manager had confirmed that a legal byelaw relating to both mentioned areas allowed the City Council to prohibit cycling wherever the Council decided on the land. Existing signs already prohibit cycling on the designated public footpaths, by their designation should only be used as footpaths, unless the City Council (as landowner) permitted otherwise. A proposal to improve the signage had been issued to Market Ward Councillors for approval as part of the West/Central Environmental Improvement Programme.

#### **13/70/WCAC**

An outstanding action to write to the Police Commissioner, Sir Graham Bright, enquiring what action was being taken against those drivers who break the 20mph speed limit in the City, had been superseded by the Committee's agreement to the Police Priorities set at the previous meeting. As part of the



priorities the Police would focus on speed enforcement in risk areas, including the 20mph zones in the City (**CLOSE**).

### **13/58/WCAC**

Councillor Cantrill reported that discussions were still on-going between the Council's Arts and Recreation team and the University Sports Centre project team regarding concessionary rates, pay and play access to the gym facilities and the possibility of securing concessionary rates for room hire. If no solution had been reached within a month or so the matter would be escalated to Senior Officers and the matter reported back to Committee.

### **14/18/WCAC      Open Forum**

#### **Bev Nicolson**

**Accepting that road maintenance is a County responsibility; can anyone obtain some insight from them as to why they seem so reluctant to resurface the stretch of road opposite John Lewis? They have, for reasons best known to themselves, done this recently with a road that didn't need it (Newnham Road.) Meanwhile St Andrew's Street has been reported twice and all it gets is a patch fix which will inevitably deteriorate over time. I recall Councillors brought this up at the last meeting.**

Councillor Cantrill explained that he had reported the problem with St Andrew's Street to the website [www.fixmystreet.com](http://www.fixmystreet.com), after the issue had first been highlighted with the Committee in January. A fix had been carried out but the road surface was deteriorating again. The issue had now been reported direct to County Council Officers and a permanent repair requested comparable to Newnham Road.

Councillor Hipkin stated that he had learnt from the County's Highways department that a SCRIM test was undertaken to determine whether the road surface should be re-patched or repaired. As Newnham Road had failed the SCRIM test, a repair had been necessary which may not have been the case with St Andrew's Street.

Councillor Reid acknowledged that there were lessons to be learnt to improve the flow of communication on what work was being undertaken and why. This could then be followed up if there were any outstanding issues.

Councillor Smith informed the Committee that she shared the concerns of Ms Nicolson and questioned how the work of the contract was overseen by the County Council.

Councillor Cearns expressed frustration at the low rate of road repairs in Cambridge compared to repairs taking place outside of the City.

Councillor Hipkin reiterated a point made at the previous meeting that Cambridgeshire County Council was facing large budget cuts which would impact on the repair programme in the City and that any repairs would have to wait until the new financial year.

**Bev Nicholson**

**Can I ask what progress has been made with regard to applying road markings to the roads in the City Centre? Would officers consider white sets in the shape of cycles instead of paint as being more aesthetically pleasing?**

Councillor Rosenstiel advised that the white sets would have to stand the weight of a bus being driven over them which would not have a long life span, therefore it would be better recommendation to have white arrows to show the direction of travel painted onto the tarmac.

**Susan Stubbs**

**The state of Midsummer Common near to the public house, The Fort of St George is in a terrible after the wet winter. With the half marathon on the Common on Sunday (9 March 2014), verges will be destroyed. What preparations are in place to renovate the common to make it fit for purpose?**

Councillor Reiner proposed that improvements to the verges could be considered as part as the Environmental Improvement Programme and welcomed a suggestion that paths could be widened temporarily to protect the grass when events on the Common were taking place.

**Anthony Bowen**

**Can Balfour Beatty's plan for replacing the City's lamps be discovered and made know?**

Councillor Cearns informed the Committee that while the County Council planned to replace the City's street lights for more energy efficient lighting, he had spent the last few months working with the County Council and Balfour

Beatty to discuss what could be done to save some of the heritage street lighting, as there were concerns from residents regarding the potential loss of these lights. Discussions were still on-going and a member-lead review had been requested as local members had not been involved in the decision making process. It was hoped a resolution would be reached or the matter could be brought back to a future area committee meeting.

Councillor Rosenstiel stated that there were examples in the City of where historic street lamps had successfully been replaced such as those on Millington Road and questioned why it could not be done elsewhere in the City.

### **Jean Simpson**

**Eden Street is a narrow street closed by bollards preventing traffic entering Fitzroy Street. The road widens at the bollard end to allow vehicles to turn. Large, long lorries frequently turn at this point, but in order to do so completely straddle the road mounting the pavement and gardens and are often within inches of resident's front doors. I, along with other residents, have corresponded over many months with both City and County councillors but nothing has happened.**

**The problems are-**

- **The sign at the entrance to the road saying NO TURNING FOR LONG VEHICLES has been removed. This was requested by one resident only in order to have information sited where vehicles entering both from Prospect Row and Elm street could see it. It has not been replaced in well over a year.**
- **Sat-nav systems do not recognise Eden Street as a cul de sac and given no notice at the entrance to the road, delivery lorries get to the end of the road and then have to make this difficult and dangerous turn.**
- **A proposal for an additional parking space sited at the turning end of the road has been made. This would make it impossible for long vehicles to turn. Many residents have raised objections but we have had no acknowledgement of our concerns. Already many cars with blue badges park here while people shop in the Grafton centre, sometimes making it impossible even for residents' cars to turn easily.**

**I would be grateful if the Committee could address these issues without any further delay.**

Councillor Rosenstiel replied that the County Council had agreed to a local traffic budget for work to be undertaken on Eden Street, although the scheme



was currently in the outline stages. The information supplied by Sat-Nav systems which showed Eden Street as an access road was incorrect, but neither the County Council nor the City Council had the designated power to ensure that Sat Navs displayed the correct information.

### **Andrew Petrie**

**I feel that as you turn into Newmarket Road (either left or right) from Auckland Road, there is not enough visibility from the right. I have nearly collided with vehicles approaching as it is very difficult to see them coming until the very last moment. This danger is compounded by the Pedestrian crossing, and also vehicles sometimes leaving Napier St at the same time. If anything could be done to improve visibility, I think this would be a good idea as I believe this is an accident black spot in waiting.**

Councillor Bick recommended that the matter should be looked at in greater detail and the findings referred back to Mr Petrie **(ACTION)**.

### **Tania Oram**

**Dogs on Midsummer Common should be on lead, but they are not. I find some of them very frightening. Should there be more control and enforcement? Also some of the dogs are cow-size, should we restrict certain breeds and sizes?**

Councillor Kightley responded that it must be the responsibility of the owners to ensure that their dogs were well-behaved when off the lead but the Commons must be seen as places where dogs can be allowed to run free.

Susan Stubbs, a member of the public, remarked that Midsummer Common was a wonderful space for dogs but they should be kept on leads when on the paths due to the amount of pedestrians and cyclists.

It was suggested extra signage on the gates to the Common could be used to remind dog owners of their responsibility.

Councillor Reiner would respond direct to Dr Oram on this issue **(ACTION)**.

### **Jo Hefford**

**Should time/circumstances permit, Christchurch St Residents are wondering about our lamp posts (you emailed recently about those in Maids Causeway). We believe some tests were carried out on the columns. You no doubt read in the local paper about similar concerns in**

**Blinco Grove where residents were asked if they would contribute to extra cost of "heritage" (Disneyish in my view) columns. I believe the contract with Balfour Beatty should have included any extra costs of adapting cast iron columns in order to meet the City Council's design guidance where these columns are in Conservation Areas. I understand that there are difficulties about the costing of the whole contract so I wonder if the cast iron columns could be varied out of the contract. If the electrical supply/ luminaires need attention this could then be addressed separately.**

Councillor Kightley advised that the issue of street lighting had been discussed earlier in the forum and asked the Committee to note the comments.

#### **14/19/WCAC Decisions Taken Regarding S106 Projects**

**14/19/WCACa** West / Central Area Seating Improvements Project  
The Committee noted the decision.

A member of the public, Mr Bowen asked why the bench on Jesus Green had not been comprised in the Seating Improvement Project as he believed that this had originally been included.

Councillor Kightley asked the Committee Manager to contact the relevant Officer to make the necessary enquire (**ACTION**).

#### **14/20/WCAC Project Appraisal for Improvements to Community Facilities at St. Mark's Church**

The Committee received a report from the Community Engagement Officer.

The report referred to approval required for the project appraisal for the capital grant of up to £150,000 to St. Mark's Church towards the cost of improvements to the community centre. Provisional funding for the capital grant had been agreed by the Committee on 14 November 2013.

The Committee were informed that the improvements to the community facilities would comprise:

- An extension to provide enlarged kitchen.
- A new lobby area.
- Canopy to provide cover.

Councillor Kightley invited Mr Jones and Mr Wagner, representatives of St Mark's Church to address the Committee.

Both Mr Jones and Mr Wagner spoke of the improvements that would be made as a result of the funding and thanked the Committee for their continued support.

The Committee:

**Resolved (unanimously)** subject to relevant planning approval and completion of the Council's Capital Grant Agreement to approve the capital grant of up to £150,000 to St. Mark's Church towards the cost of improvements to the community centre.

**14/21/WCAC Project Appraisal for Improvements to St. Augustine's Church**

The Committee received a report from the Community Engagement Officer.

The report referred to approval required for the project appraisal for the capital grant of up to £100,000 to St. Augustine's Church towards the cost of improvements to the community facilities. Provisional funding for the capital grant had been agreed by the Committee on 14 November 2013.

Councillor Kightley invited Mr Footit, a representative of St Augustine's Church to address the Committee.

Mr Footit, spoke of the improvements that would be made to the community facilities and went on to express his thanks to the Committee for their support. The Committee were advised that additional funding had been secured for works at the rear of the building, the refurbishment of the existing toilet block and improvements to a small kitchenette, all of which would improve the amenities for all the community.

Councillor Hipkin stated that he would like to pay tribute to Mr Footit and his team for their hard work in ensuring that St Augustine remained a vibrant hub in the community.

Councillor Cantrill stated that both projects were the ideal templates for developing contributions. Both facilities were used by numerous community groups and the improvements would enhance the user's experience.

Councillor Bick suggested that a register of community amenities which had received public funding should be published which would assist with promotion of the facilities.

The Committee:

**Resolved (unanimously)** subject to relevant planning approval and completion of the Council's Capital Grant Agreement, to approve the capital grant of up to £100,000 to St. Augustine's Church towards the cost of improvements to the community facilities.

**14/22/WCAC Cycle City Ambition Segregated Cycle Lane Schemes on Huntingdon Road**

The Committee received a presentation from the Project Officer, Cycling Projects Team, Cambridgeshire County Council.

The presentation referred to the County Council's proposals for the traffic and road safety improvements on the City bound side of Huntingdon Road between Girton Road and Oxford Road. The proposals aimed to improve conditions for pedestrians, bus users and cyclists. Public consultation for the scheme had started on 4 March until 7 April 2014.

The Committee were shown three separate design options developed for the public consultation showing:

- i. Fully segregated cycleway.
- ii. Raised kerb (hybrid) segregated cycleway.
- iii. Combination of hard kerb and raised kerb segregated cycleway.

The benefits of the above schemes were as follows:

- i. Cyclists would travel on a quick, direct, continuous route, without the need to negotiate obstacles or parked vehicles.
- ii. Reduction in stress levels for motorists.
- iii. Cyclists who currently cycled on the pavement would feel safer on the new cycle lane.
- iv. Pedestrians would benefit from reduced cycling on the footway and from the buffer that the new cycleway offered from the main traffic lane.

Extra width required by the new cycleway would be achieved by reducing the central hatching on the road and some of verge and footway.

The Committee were informed that new 'floating bus stops' would be introduced with the cycle lane will go behind the bus stop. Bus passengers would wait on the footway and cross the cycle lane to the 'bus boarder' to board the buses. This would negate the need for cyclists to have to go round stationary buses at stops or negotiate buses pulling in and out of stops. The cycle lane would narrow through the bus stop area to slow cyclists down.

Martin Lucas-Smith, Chairman of Cambridge Cycling Campaign informed the Committee that he welcomed the proposals which he believed would encourage new cyclists on to the roads and would help to prevent gridlock as the size of Cambridge increased.

#### Members Comments:

- i. Welcomed the proposals.
- ii. Questioned if there would there be a risk to pedestrians with disabilities crossing?
- iii. Queried if there had been any reported accidents to pedestrians on the Brighton Scheme as shown in the presentation.
- iv. Asked who would get priority on a dual style crossing?
- v. What would happen when the cyclists reached the end of the scheme, as confidence could be lost when cyclists came off a dedicated cycle route.
- vi. Would cyclists turn just turn right on cycle zebra crossing?
- vii. Would Cars have to queue behind stationary buses if they had to wait in carriage way of floating bus stops?
- viii. Some cyclists could encounter aggressive motorists particularly when straying out of the designated cycle lane. Therefore the raised kerb hybrid) segregated cycleway would be the preferred option.

The Chair thanked the Project Officer for her presentation and advised of the importance of engaging public opinion of the scheme. Any of three options would be welcomed would help to change the nature of cycling in Cambridge and increase confidence of cyclists. Finally it was concluded that it would be beneficial if the scheme could be extended in future.

#### **14/23/WCAC      WAC Meeting Dates 2014/15**

The Committee received from the Committee Manager two sets of West / Central Area Committee Meeting dates for the municipal year 2014/15.

After a brief discussion it was agreed that neither set of meeting dates were suitable and that some meetings may have to be moved from Thursday's to accommodate the diary for six meetings in the year.

The Committee:

Agreed that a third set of meeting dates should be sent direct to the Committee for consideration and approval.

The meeting ended at 10.30 pm

**CHAIR**

# Neighbourhood profile update Cambridge City West/Central Neighbourhood

April 2014



**Steve Poppitt, Safer  
Neighbourhoods  
Inspector**

**Lynda KilKelly, Safer  
Communities Manager,  
Cambridge City Council**





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## **1 INTRODUCTION**

### **Aim**

The aim of the Neighbourhood profile update is to provide an overview of action taken since the last reporting period, identify ongoing and emerging crime and disorder issues, and provide recommendations for future priorities and activity in order to facilitate effective policing and partnership working in the area.

The document should be used to inform multi-agency neighbourhood panel meetings and neighbourhood policing teams, so that issues can be identified, effectively prioritised and partnership problem solving activity undertaken.

### **Methodology**

This document was produced using the following data sources:

- Cambridgeshire Constabulary crime and anti-social behaviour (ASB) incident data for December 2013 to March 2014, compared to the previous reporting period (August to November 2013) and the same reporting period in 2012/13.
- City Council environmental services data for the period December 2013 to March 2014, compared to the same reporting period in 2012/13; and
- Information provided by the Safer Neighbourhood Policing team and the City Council's Safer Communities team.



## 2 CURRENT PRIORITIES

At the West/Central Area Committee meeting of 9 January 2014, the committee recommended adopting the following priorities:

- Wider road safety priority ensuring better road safety for all road users focusing on the following: Children’s road safety, particularly targeting areas around the schools during peak times; Cycling in the city; Ticketing all road users when stationary that encroached on designated ‘no waiting’ areas, motorists straying into cycle stop boxes at junctions and cross hatchings; Focusing on speed enforcement in risk areas, including the 20 mph zones in the city; Over-ranking of the taxis
- To continue to tackle ASB in the city

The Neighbourhood Action Group, at its meeting of 16 January 2014, assigned the actions to be taken and lead officers for each of the priorities. The tables below summarise the actions taken and the current situation.

<b>Wider road safety priority ensuring better road safety for all road users focusing on the following: Children’s road safety, particularly targeting areas around the schools during peak times; Cycling in the city; Ticketing all road users when stationary that encroached on designated ‘no waiting’ areas, motorists straying into cycle stop boxes at junctions and cross hatchings; Focusing on speed enforcement in risk areas, including the 20 mph zones in the city; Over-ranking of the taxis</b>	
<b>Objective</b>	Address road safety issues for all road users
<b>Action Taken</b>	<p>The City Centre and West teams have worked hard during the past reporting period to impact on what is a broad range of issues.</p> <p>The City Centre team has worked closely with residents and businesses operating heavy commercial vehicles following complaints about the contravention of the 7.5 tonne weight limit on Newmarket Road and Maid’s Causeway. Positive action has been taken with drivers who were found to have breached this limit. The City team has also sought to educate the companies themselves who in turn have been actively involved in educating their drivers as to where they should and should not be driving in the city. As a direct result there has been a reduction in the number of vehicles coming along these restricted routes.</p> <p>The City Centre team has been instrumental in the development and implementation of Operation Safe Passage.</p>

Originally this was a ten-week city-wide initiative which involved targeting 10 roads in Cambridge where statistically it was shown (using collision data as the guide) there was greater risk to road users.

Therefore on a daily basis, between 7.30am and 9.30am, police officers were deployed in order to maintain a highly visible presence. Their remit was to stop any road user who was committing an offence. This included cyclists going through red lights, drivers encroaching cycle boxes, speeding, cyclists without lights, drivers using mobile telephones and construction and use offences.

During the first ten weeks of the operation the following results were recorded:

- 17 x Fixed Penalty Notices (FPNs) for cycling on pavement
- 12 x FPNs for cycling through a red light
- 1 x FPN for vehicle parked on zig-zags
- 11 x FPNs for vehicles with defective lights
- 2 x FPNs for number plate offences
- 52 x Vehicle Defect Rectification Notices for vehicle lighting offences
- 1 x Penalty Notice for Disorder for a Section 5 Public Order offence
- 7 x FPNs for no seatbelt
- 5 x FPNs for vehicles contravening a red light
- 1 x Vehicle Defect Rectification Notice for a defective wing mirror
- 2 x vehicle seizures and prosecution for driving with no insurance
- 6 x FPNs for drivers using mobile phone
- 6 x Lights Instead of Tickets notices for cyclists with no lights
- 1 x prosecution for driving otherwise than in accordance with a licence
- 3 x FPNs for excess speed
- 4 x notices for vehicle excise duty offences
- 1 x prosecution for driving whilst disqualified

Roads in the City/West area included in the operation were: Fen Causeway; East Road (outside Grafton Centre and at its junction with Gonville Place); Mitcham's Corner; and Downing Street (at its junction with Tennis Court Road).

Such was the success of the operation that it has been

	<p>extended for a further ten weeks. The locations in this second phase have been based around the numbers of complaints or concerns which have been received from members of the public.</p> <p>Roads in the City/ West area and the results so far are as follows:</p> <ul style="list-style-type: none"> <li>□ Sidney Street – 50 FPNs to cyclists contravening the one way direction</li> <li>□ Maid’s Causeway – 9 FPNs given for variety of offences (excess speed and lighting offences)</li> <li>□ Victoria Avenue – 8 FPNs (3 for excess speed and 5 for lighting offences)</li> <li>□ Queen’s Road (junction with Silver Street) – 5 FPNs (2 for driving whilst using a mobile phone, 1 for vehicle excise duty offence, 1 for contravention of a traffic sign, 1 for a lighting offence)</li> </ul> <p>The City Centre team has also been working to resolve the numerous complaints received regarding the unnecessary obstruction caused by taxis over-ranking in St. Andrew’s Street. Enforcement action has been taken in respect of this issue which has resulted in 35 FPNs to taxi drivers for causing an unnecessary obstruction and 7 FPNs to private vehicles for causing an obstruction by being parked in the taxi rank. There is a marked improvement on St. Andrew’s Street, however the problem appears to have now moved to Emmanuel Road. In response, the City Centre team are moving their resources and will continue target the problem.</p> <p>In addition to the over-ranking issue the team also conducted a day of action in partnership with Cambridge City Council focussing on both taxi and private hire vehicles to ensure compliance with construction and use regulations. This resulted in 43 vehicles being checked. In total 4 vehicles were suspended from use, and taken off the road. Five drivers were reported for offences and a number of others issued with VDR forms.</p>
<b>Current Situation</b>	Whilst the issue of road safety continues to be a challenge it would be of benefit to continue further work in this area. As stated above Operation Safe Passage remains on-going.
<b>Lead Officer</b>	Sergeant Paul Street, Cambridgeshire Constabulary

<b>To continue to tackle ASB in the city</b>	
<b>Objective</b>	Reduce ASB
<b>Action Taken</b>	<p>Since the last Area Committee meeting, the West and City Centre teams have continued to work in partnership with a range of agencies to address antisocial behaviour (ASB) in the West/Central area. They have also been supported in this work by colleagues from the Special Constabulary. There are two distinct strands to this work. The first has its focus on the night time economy and second on street-based ASB more commonly associated with street drinking and begging.</p> <p>Within the night time economy under Operation Sodium, enhanced patrols have been deployed in the city centre over the weekends in support the work of the City Centre team. Aimed at reducing alcohol-related violent crime and antisocial behaviour, the Op. Sodium patrols work together with the city centre venues, door staff, CCTV, Street Pastors, Nightsafe and taxi marshals to monitor and, where necessary, address the behaviour of the people using the city centre during the evening and overnight.</p> <p>Work has continued on a number of fronts with people leading a street-based life style in Cambridge. There have been a number of key successes since the last meeting which have included obtaining an Antisocial Behaviour Order (ASBO) against Mark Guy who had been persistently begging around the city. He is now prohibited from approaching or communicating with anyone in anyway whatsoever at any ATM or payment machine in Cambridge in order to beg. In addition to the ASBO, work is on-going with support services in order to help address his offending. Further ASBO applications are in the pipeline for others. Convictions have been obtained in some notable begging cases, including Brian Glide (the 'chess' beggar).</p> <p>Work with the City Council against street-based begging has resulted in 31 prosecutions across the city centre. High visibility patrols targeting begging hotspots complements other work which is being conducted in partnership with the City Council, a range of homeless support services and the University of Cambridge Homelessness Society to address the root cause of begging issues in the city.</p> <p>There was a successful review of the premises licence at the</p>

	Pink Elephant Off Licence, Milton Rd on 13 January 2014 after concerns about licensing practices contributing to crime and ASB. Additional conditions have been attached to the licence to break the link with intoxicated street drinkers. This was a significant cause of ASB in the Jesus Green area.
<b>Current Situation</b>	<p>There has been an overall reduction in ASB of 10.6%, or 39 fewer incidents, in comparison to both the previous reporting period and this same period in 2012/13.</p> <p>There has been an overall reduction in violent crime of 26%. This equates to 51 fewer crimes in comparison with the previous reporting period and by 16%, or 28 fewer crimes, in comparison with the same period in 2012/13. The most significant reductions have again been in the Market ward where 43 fewer violent crimes were recorded.</p> <p>Whilst the activity and results from the previous reporting period are good, it should be noted that the seasonal peak for both street-based and night time economy ASB is approaching. This work should be continued into the Spring and Summer.</p>
<b>Lead Officer</b>	Sergeant Kevin Misik, Cambridgeshire Constabulary

### 3 PRO-ACTIVE WORK & EMERGING ISSUES

- City Council's Safer Communities team is continuing to liaise with the police, the managing agents for Radcliffe Court and the lessors of the adjacent property, to endeavour to minimise the impact that free-runners have on those residents of Radcliffe Court who find their presence an upsetting disturbance. Although it is a difficult site to secure from those determined to access the roof area, we are continuing to liaise with both Accent and W.H. Smith to ensure they are aware of residents' concerns and also that they look for ways to dissuade access to this site. We will continue to monitor this case, as we are aware that the improved weather may result in the appearance of more free-runners.
- City Council's Safer Communities team has been investigating reports of antisocial behaviour in the Grafton Street area, Sidney Street, Market Street, Burlton Road, East Road (by the shops) and touting on King's Parade. We continue to work with residents, police and other agencies to prevent further disturbances.
- There has been a reduction in overall crime of 3% (40 fewer crimes) in comparison with the previous reporting period. The majority of this

reduction was seen in the Market ward where 35 fewer crimes were recorded.

- There has been an overall reduction in cycle theft of 29% (92 fewer crimes) in comparison with the previous reporting period. Although the Newnham ward has remained stable both Castle and Market wards have seen reductions, with the Market ward seeing 78 fewer cycle thefts.
- There has been an overall increase in theft from motor vehicles by 19 crimes in comparison with the previous reporting period. This increase has been recorded across all three wards although it should be noted that the overall number is still relatively low. Pro-active work to target this issue is already taking place.
- Plans are in place for community events which are to take place during the summer, including Strawberry Fair and Midsummer Fair. Work has already begun to ensure Caesarian Sunday passes with the minimum of community impact.
- A Shape Your Place blog has been set up for members of the public who can't attend the West Central meeting in person to highlight issues.

**4 ADDITIONAL INFORMATION**

**CURRENT CRIME & ASB INCIDENT LEVELS BY WARD**

AREA	WARD	CURRENT CRIME & ASB INCIDENT LEVELS BY WARD													TOTAL CRIME	TOTAL ASB
		Dwelling Burglary	Other Burglary	Violent Crime	Robbery	Theft of Vehicle	Theft from Vehicle	Cycle Theft	Theft from Shop	Criminal Damage	Other Crime					
City West/Central	Dec 13 - Mar 14	19	28	146	8	4	38	229	237	46	517	1272	330			
	Dec 12 - Mar 13	10	17	174	7	1	31	230	237	60	476	1255	370			
	Aug 13 - Nov 13	17	34	197	9	2	19	321	253	54	406	1312	369			
Castle	Dec 13 - Mar 14	10	6	5	1	1	9	36	3	4	34	109	31			
	Dec 12 - Mar 13	5	5	11	0	1	11	39	3	8	24	107	31			
	Aug 13 - Nov 13	12	12	7	0	0	5	49	3	4	23	115	38			
Newnham	Dec 13 - Mar 14	4	9	3	2	0	21	31	2	3	31	106	11			
	Dec 12 - Mar 13	1	4	9	1	0	11	29	0	5	19	79	15			
	Aug 13 - Nov 13	3	9	9	0	1	10	32	1	5	35	105	17			
Market	Dec 13 - Mar 14	5	13	138	5	3	8	162	232	39	452	1,057	288			
	Dec 12 - Mar 13	4	8	154	6	0	9	162	234	59	433	1,069	324			
	Aug 13 - Nov 13	2	13	181	9	1	4	240	249	45	348	1,092	314			



## ENVIRONMENTAL SERVICES DATA

### Castle

#### *Abandoned vehicles*

- December 2013 to March 2014: 7 reports, which included
  - 1 vehicle not on site following inspection
  - 5 CLE26 notices issued to offenders on behalf of the DVLA for not displaying a valid tax disc on a public highway
  - 1 vehicle held pending further investigation
- Hotspots: Storey's Way (5)
- December 2012 to March 2013: 5 reports

#### *Fly tipping*

- December 2013 to March 2014: 8 reports, which included
  - 1 formal warning letter issued to domestic offenders
  - 2 requests for waste transfer documentation from trade offenders
- Offences at Castle Street accounted for 1 of the formal warning letters sent
- Hotspots: None
- December 2012 to March 2013: 11 reports

#### *Derelict cycles*

- December 2013 to March 2014: 9
- Hotspots: None
- December 2012 to March 2013: 2

#### *Needle finds*

- December 2013 to March 2014: 2
- Hotspots: Castle Street (2) - St. Giles Church.
- December 2012 to March 2013: 0

### Newnham

#### *Abandoned vehicles*

- December 2013 to March 2014: 14 reports, which included
  - 4 vehicles not on site following inspection
  - 1 vehicle subsequently claimed by their owners
  - 8 CLE26 notices issued to offenders on behalf of the DVLA for not displaying a valid tax disc on a public highway
  - 1 vehicle impounded on behalf of the DVLA for not having a valid tax disc
- Hotspots: Clerk Maxwell Road (4)
- December 2012 to March 2013: 5 reports

#### *Fly tipping*



- December 2013 to March 2014: 19 reports, which included
  - 3 formal warning letter issued to domestic offenders
- Offences at The Fen Causeway accounted for 3 of the formal warning letters sent
- Hotspots: None
- December 2012 to March 2013: 7 reports

#### *Derelict cycles*

- December 2013 to March 2014: 12
- Hotspots: None
- December 2012 to March 2013: 5

#### *Needle finds*

- December 2013 to March 2014: None
- Hotspots: None
- December 2012 to March 2013: None

### **Market**

#### *Abandoned vehicles*

- December 2013 to March 2014: 1 report, which included
  - 1 vehicle not on site following inspection
- Hotspots: Burleigh Place (1)
- December 2012 to March 2013: 7 reports

#### *Fly tipping*

- December 2013 to March 2014: 43 reports, which included
  - 3 formal warning letters issued to domestic offenders
  - 1 formal warning letter issued to trade offenders
  - 2 verbal warnings
  - 11 requests for waste transfer documentation from trade offenders
- Offences at Corn Exchange Street accounted for 1 of the formal warning letters sent
- Hotspots: None
- December 2012 to March 2013: 69 reports

#### *Derelict cycles*

- December 2013 to March 2014: 64
- Hotspots: Fitzroy Street (3), Market Hill (6)
- December 2012 to March 2013: 76

#### *Needle finds*

- December 2013 to March 2014: 2
- Hotspots: King Street (2)
- December 2012 to March 2013: 22

## **5 RECOMMENDATIONS**

- Street-based ASB
- Operation Safe Passage



To: **West Central Area Committee - 24<sup>th</sup> April 2014**  
 Report by: Jackie Hanson, Operations & Resources Manager,  
 Community Development  
 Wards affected: Castle, Market, Newnham,

**Community Development and Arts & Recreation Development  
 AREA COMMITTEE GRANTS 2014-15**

**1. Executive summary**

1.1 This report details applications received to date for 2014-15 funding for projects in the West Central Area, makes recommendations for awards and provides information on the eligibility and funding criteria.

**2. Recommendations**

The West Central Area Committee Councillors are recommended:

- 2.1 To consider the grant applications received, officer comments and proposed awards detailed in Appendix 1
- 2.2 To agree the proposed awards detailed in Appendix 1 and summarised in the table below:

Ref	Organisation	Purpose	Award £
WC1	Christ's Pieces Residents Association	Two talks	<b>300</b>
WC2	Friends of Midsummer Common	Community orchard equipment and events	<b>1,133</b>
WC3	Little Monkeys parent and toddler playgroup	Repair existing soft play equipment	<b>190</b>
WC4	St Augustine's Church	A programme of 20 talks, concerts and events plus a special community event	<b>1,500</b>
WC5	St Giles Church	Sixth annual Christmas Tree Festival	<b>1,145</b>
WC6	The Liveaboard Trust	River Art Festival at venues up and down and including on the river	<b>3,000</b>
WC7	Under Fives Roundabout	Two x 2hr wildlife and discovery sessions at Milton Country Park.	<b>345</b>
WC8	Windsor Road Residents Association	Meetings, activities and events regarding proposals which affect the area	<b>200</b>

<b>Budget available</b>	<b>£15,492</b>
<b>Total awards</b>	<b>£7,813</b>
<b>Budget remaining</b>	<b>£7,679</b>

### 3. Background

#### 3.1 Management

Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports or Arts strategic priorities since 2004. This process is managed by the Community Development Grants Team who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.

The 2014-15 grants were publicised, via neighbourhood workers and members, in local publications and voluntary organisations newsletters, by posters and publicity leaflets and previous applicants were also invited to apply.

#### 3.2 Funding Available

There is a total of £124,920 available across the four area committees for 2014-15 made up as follows:

- £86,000 Community Development
- £18,920 Arts and Recreation Development
- £20,000 Safer City

The Community and Arts and Recreation Development budgets have been merged and divided between the area committees in accordance with population and poverty calculations. The safer city allocation has provided £5,000 for each area committee. The amount available for each area is as follows:

Committee	CD & AR %	CD & AR £	Safer City £	Total available £
North	37.8	39,660	5,000	44,660
East	32.2	33,784	5,000	38,784
South	20	20,984	5,000	25,984
<b>West Central</b>	<b>10</b>	<b>10,492</b>	<b>5,000</b>	<b>15,492</b>
<b>Total</b>	<b>100</b>	<b>104,920</b>	<b>20,000</b>	<b>124,920</b>

#### 3.3 Eligibility Criteria and Funding Priorities

Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements. Priority is given to projects that are aimed at those people whose opportunities are restricted by disability, low income or discrimination. Projects should meet the Community Development, Arts and Recreation Development priorities detailed in Appendix 2.

This year the priorities also reflect the contribution from Safer City funds, to include projects which reduce anti-social behaviour, crime and the fear of crime. This is also detailed in Appendix 2.

The maximum any organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.

### **3.4 Year Round Applications**

Applications will be considered on an individual basis after the main grants round until all the funding is spent. Officers will make decisions on awards up to £5,000 as approved by the Community Services Scrutiny in January 2014.

Officers will circulate updates on applications and awards twice a year. In December 2014 the area budgets will be merged and any funding remaining will be allocated across the areas as applications are received to ensure effective use of the funds available.

### **3.5 2013-14 Awards**

After the end of the financial year we will collect the monitoring reports for awards made during 2013-14 and circulate a summary to members. A list of awards to date for 2013-14 is attached as Appendix 3.

### **3.6 Funding Agreements**

All awards are subject to funding agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.

### **3.7 Review of Community Development and Arts & Recreation Development Grants**

The Executive Councillor for Community Wellbeing approved a review of the above grant priorities and budget at the Community Services Scrutiny Committee in January 2014. The consultation is currently underway with an online survey and workshops arranged to comment on proposals.

A report will be taken back to that committee in July 2014 making recommendations for future priorities and budget allocation.

Appendix 1 – West Central Area Committee Grant Applications and Recommendations 2014-15

Ref	Organisation	Purpose	Aim of activity	Beneficiaries	Budget	Bid	Award
WC1	<b>Christ's Pieces Residents Association</b>	Two talks	To interest members of the community and to bring them together.	50	Full cost: £400 Income: none	£400	£300
	Officer comment Previous 2 years funding	Recommend contribution. Not for refreshments. They have a surplus. 13-14: £300 12-13: £500					
WC2	<b>Friends of Midsummer Common</b>	Further development of the community orchard to include insurance, repair and replacement of tools, publicity, purchase of tent to run activities from and use at events. £325 approved NAC. Recommend balance requested. 13-14: £390	Encourage an understanding of biodiversity and the importance of open spaces in the centre of the city.	70 plus 10 north but potential for a lot more with improved publicity	Full cost: £1,588 Income: £130	£1,458	£1,133
	Officer comment Previous 2 years funding						
WC3	<b>Little Monkeys parent and toddler playgroup</b>	The repair and restoration of existing soft play equipment	To repair the existing equipment for the use of children attending.	12 plus north	Full cost: £500 Income: £125	£375	£190
	Officer comment Previous 2 years funding	£185 approved by NAC. Recommend balance requested none					
WC4	<b>St Augustine's Church</b>	A programme of approx. 20 talks, concerts and local events plus a special community event to celebrate the improvement and extension of the Church hall.	To improve access to quality leisure and community activities regardless of income or background and by doing so improve the well-being and sense of belonging of local residents.	1800	Full cost: £4,300 Income: £2,800	£1,500	£1,500
	Officer comment Previous 2 years funding	Recommend amount requested 13-14: £1,750 12-13: £2,000					

Ref	Organisation	Purpose	Aim of activity	Beneficiaries	Budget	Bid	Award
WC5	St Giles Church	Sixth annual Christmas Tree Festival involving local groups, schools, shops and others decorating a tree. The 30 trees are then displayed for viewing.	To give pleasure to those decorating the trees and provide a joyful and tranquil experience to all who come and visit the festival.	200	Full cost: £1,666 Income: £521	£1,145	£1,145
	Officer comment Previous 2 years funding	Annual event. Recommend amount requested 13-14: £1099 12-13: £825					

WC6	The Liveaboard Trust	River Art Festival at venues up and down and including on the river to celebrate the role the river plays in the city, its traditions and cultural heritage, particularly of the liveaboard community and those living and working close to the river.	To create a sense of wellbeing, unity and mutual understanding within the river community – both those who live aboard on the river and those who live close to the river in Cambridge, particularly aiming to create a sense of social cohesion and to integrate the liveaboard community and its traditions into the heart of the city through the arts, tackling discrimination and cultural stereotypes.	600 W/C 450 North, 350 East	Full cost: £10,215 Income: £3,715	£6,500	£3,000
	Officer comment Previous 2 years funding	Recommend £1,000 from both North and East tbc. £5k max total contribution None					

WC7	Under Fives Roundabout	Two x 2hr wildlife and discovery sessions at Milton Country Park.	To give preschool children the opportunity to experience local wildlife and take part in challenging outdoor activities.	22 plus 42 north	Full cost: £945 Income: none	£945	£345
	Officer comment Previous 2 years funding	North Award £600 approved. Recommend balance requested None					

Ref	Organisation	Purpose	Aim of activity	Beneficiaries	Budget	Bid	Award
WC8	Windsor Road Residents Association	Number of activities including suggesting, monitoring commenting on proposals which affect the area, representation on bodies, holding meetings (AGM, public meetings) and social events.	To maintain and enhance the residential quality in and around Windsor Road.	225	Full cost: £595 Income: £395	£200	£200
	Officer comment	Recommend amount requested					
	Previous 2 years funding	13-14: £125 12-13: £250					



### Community Development

#### Community Activities

##### 1. Activities which support children and young people and families experiencing disadvantage:

- to provide children and young people with opportunities to participate in positive activities, engage in democratic processes, and improve the quality of life in neighbourhoods
- to meet the needs of children and young people in the areas of growth or demographic change

##### 2. Activities which support

- **BME groups**
- **people with disabilities**
- **LGBT groups**
- **women** lacking opportunities to live safe and fulfilling lives
- **community cohesion** - activities helping people from different backgrounds to integrate into the Cambridge community and to get on well together

##### 3. Activities which support older people to live socially and physically active lives.

Consideration will be given to specific activities and services that enable those groups and individuals to participate in their communities and improve their own well-being. Activities must include one or more of the following:

- supporting those who are disadvantaged by low income/ disability/ discrimination
- proposals that enable people to participate in decisions and influence the services that affect their lives
- bringing people together to identify common issues and to bring about change
- investigating local needs and developing responsive projects
- increasing the awareness of and celebrating the city's cultural diversity

*It is not for personal care services, proselytising or worship or services which are the responsibility of other statutory agencies*

##### 4. Social and Economic Deprivation

Projects, services or activities which promote **Economic Inclusion**.

- Supporting organisations that help individuals to overcome barriers to participation in the City's economy.
- Support, advice and guidance for workless people and those at the risk of worklessness to gain the confidence, motivation, skills and qualifications to engage in rewarding employment or entrepreneurial activities.

## Arts & Recreation

### 1. Improve access to leisure activities

A targeted approach to improving access to arts and sports for city residents who currently have restricted access, particularly including:

- Minority Ethnic Groups
- People with disabilities
- People on low incomes
- Children, young people and older people at risk of exclusion from leisure opportunities
- Residents with low levels of participation in cycling activity (particularly women and people from the above priority groups)

### 2. Enhance the City's cultural offer

Arts and sports activities that enhance Cambridge's cultural offer by doing some or all of the following:

- Celebrating Cambridge's cultural identity or local traditions
- Benefiting the local economy
- Reflecting the city's creative reputation through being new, innovative, and ambitious
- Promoting environmental sustainability
- Showcase and celebrate the arrival of the Tour de France in Cambridge in 2014

### 3. Encourage and support local neighbourhood arts and sports activities that enhance current provision and are for the benefit of local residents

## Safer City

For projects that help tackle:

1. **Crime**
2. **The fear of crime**
3. **Anti-social behavior**

### Appendix 3 – 2013-14 Awards

Group	Purpose	Award
St Augustine's Church	Talks, concert and local events p	1,750
Friends of Histon Road Cemetery	3 newsletters, website, posters, meetings	290
Friends of Histon Road Cemetery	History Day	200
Christ's Pieces Residents' Association	2 talks on local history	300
Friends of Histon Road Recreation Ground	Summer event	1,200
Windsor Road Residents	Street Party	125
St Giles Church	Christmas Tree Festival	1,099
Friends of Midsummer Common	Running costs	390
Jesus Green Association	Meetings, membership etc	150
		<b>5,504</b>